

**TOWN OF COLUMBIA  
ORGANIZATIONAL TOWN BOARD MEETING min  
JANUARY 2, 2023**

Supervisor Weiss called the meeting to order at 7:00 P.M.  
Pledge of Allegiance and prayer  
Members present: Supervisor Weiss, Councilmen Cotton,  
Learned, and Reed.  
Members absent: Councilman Burke

Letter of resignation from Councilman Bradley Burke Jr. effective 01/01/2023 was read. A motion was made by Councilman Learned, seconded by Councilman Cotton, to accept Councilman Burke's resignation. All members voted aye

A motion was made by Councilman Reed, seconded by Councilman Cotton, to appoint Eugene Doremus as Councilman thru 12/31/2023 to fill the unexpired term of Bradley Burke Jr.

**VOTE:** All members voted aye

A **motion** was made by Councilman Cotton, seconded by Councilman Learned, to pay Shelter Point \$125.00 for disability insurance.

**VOTE:** All members voted aye

1. Official banks-newspaper- mileage
  - a. Official newspaper - The Times Telegram
  - b. Banks:
    1. Supervisor- NBT / Bank of Cooperstown
    2. Town Justice - NBT
    3. Town Clerk - NBT
    4. Tax Collector - NBT
  - c. Mileage rate for personal vehicles used for town business- (\$ .40 per mile)
2. Elected officials - amount budgeted-pay schedule
  - a. Highway Superintendent- \$55,000.00 per annum, bi-weekly
  - b. Supervisor-\$10,000.00 per annum, bi-weekly
  - c. Board members-\$1,875.00 per annum, quarterly
  - d. Justice-\$9,500.00 per annum, bi-weekly
  - e. Town Clerk-\$15,500.00 per annum, bi-weekly
  - f. Tax Collector- \$2,000.00 per annum, quarterly
3. Appointments - Amount budgeted - Pay schedule - Term
  - a. Budget officer -George Weiss -\$700.00 per annum-yearly (1/1/23-12/31/23)
  - b. Codes Enforcer-Ray Donley - \$4,200 per annum-quarterly (1/1/23-12/31/23)
  - c. Zoning Enforcement Officer-Ray Donley -\$1,800.00 per annum-quarterly (1/1/23-12/31/23)
  - d. Health Officer-Matthew Feldman, RN \$150.00 per annum (1/1/23-12/31/23)
  - e. Historian - Donna Rubin -\$300.00 per annum (1/1/23-12/31/23)
  - f. Marriage Officer- Pat Woytowich (1/1/23-12/31/23)
  - g. Registrar of Vital Statistics- Pat Woytowich-\$700 per annum-yearly- (1/1/22-12/31/23)
  - h. Town Attorney -
  - i. Clerk to Justice-Millie A. Buck - \$4,000 per/annum- bi-weekly (1/1/23-12/31/23)

- j. Planning Board-\$450.00 each member (5)-yearly  
     Secretary / additional \$450, Chairman / additional \$500  
     Re-appoint Donna Rubin, Member (01/01/2023-12/31/2027)  
     Appoint Ron Bayzon, Chairman - (01/01/2023-12/31/2023)  
     Appoint Paul Kidder, Secretary - (01/01/2023-12/31/2023)  
     Appoint Donna Rubin, Vice-Chairman (01/01/2023-12/31/2023)  
     Appoint Ron Bayzon, Agriculture Rep. (01/01/2023-12/31/2023)  
     Appoint James Hotaling, Alternate member - (01/01/23-12/31/2023)  
     (members are:D.Rubin'27; P.Kidder,'23; R.Fagan,'24; R.Bayzon,'25; Warner-Davis,'26)
  - k. Garbage-Contract - Wheelock Disposal Service- / yearly
  - l. Dog Control Officer- Justin Davis - \$2,300 per year-quarterly -  
     (01/01/2023-12/31/2023)                      Town Veterinarian - Dr. Fisher
  - m. Deputy Supervisor - H. Ed Reed - (01/01/2023-12/31/2023)  
     Appointment per Supervisor Weiss
  - n. Deputy Town Clerk/Registrar-Lisa Valentine -(1/1/22-12/31/23)  
     Appointment per Town Clerk
  - o. Assessor - Contract- Herkimer County Real Property Tax Agency -  
     \$12.00 per parcel/plus expenses - quarterly
  - p. P.Brown Hall Monitor-Ed Reed \$9.00 per use, plus mileage/yearly
  - q. Deputy Highway Superintendent-Todd Harper- \$750.00 per year/quarterly  
     (01/01/2023-12/31/2023) Appointment per R.Mark Buddle, Hwy.Supt.
  - r. Town Bookkeeper -Donna Wells- \$9,500.00 per year-bi-weekly-  
     (01/01/2023-12/31/2023) Appointment per Supervisor Weiss
    - s. Zoning Board of Appeals:  
     Each Member,\$400.00; Chairman,additional \$400.00;Secretary \$400.00  
     Appoint David Weiss, Chairman (01/01/2023-12/31/2023)  
     Re-appoint Larry Winslow, Member (01/01/2023-12/31/2025)  
     Appoint Lisa Valentine, Secretary (01/01/2023-12/31/2023)  
     (David Weiss, '21-'23; Gary Southard, '22-'24; Larry Winslow,'23-'25)
  - t. Board of Review - \$175.00 each member / Chairman \$225.00  
     Chairman: David Weiss (10/01/2019 - 09/30/2024)  
     Member, Lee Sterling (10/01/2020 - 9/30/2025)  
     Member, Joe Guzik (10/01/2021 - 9/30/2026)
4. Highway
- a. Highway employees \$1.00 per hour  
     hourly rates \$21.50 to \$22.50 per hour  
     \$21.00 to \$22.00 per hour
  - b. Procurement Policy - maximum amount Highway Supt. can spend without  
     Town Board approval - \$4,000.00
5. Dog pound-Herkimer County Humane Society
6. Regular monthly meetings at Columbia Town Building, 2nd Thursday of the  
     month, 7:00 P.M./or as scheduled
7. Insurance: General Insurance, NYMIR  
     Health Plan, M V P  
     Workman's Comp., Comp. Alliance  
     NYS Disability, First Rehabilitation Life
8. Appoint Anna VanNort Deputy Tax Collector, (1/1/2023-12/31/2023)  
     Appointment per Keith VanNort

A **motion** was made by Councilman Cotton, seconded by Councilman Learned, to adopt the following **resolution #2023-01: RESOLVED:** The Town of Columbia Town Board, Herkimer County, New York, hereby adopts joint and several resolutions of each and every item presented.

**VOTE:** Doremus, aye; Cotton, aye; Learned, aye; Reed, aye; Weiss, aye.

A **motion** was made by Councilman Reed, seconded by Councilman Learned, to begin Highway Dept. 2023 pay rate effective January 1, 2023.

**VOTE:** All members voted aye

A **motion** was made by Councilman Cotton, seconded Councilman Doremus, to pay any utility bills when they are received and due prior to the Board meeting. They will be vouchered at the following board meeting.

**VOTE:** All members voted aye

Regular monthly meeting: January 12<sup>th</sup> 7:00 P.M.

A **motion** was made by Councilman Reed, seconded by Councilman Cotton, to adjourn. The meeting was adjourned at 7:32 P.M.

Respectfully submitted,

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

\_\_\_\_\_  
Councilman

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Councilman