

APPLICATION FOR ZONING PERMIT

For Town Use Only

Form ZEO-1

Zoning Enforcement Office
Town of Columbia, NY

WHEN TO USE THIS FORM: This form is to be used by an individual who proposes an activity for which a local permit is required under the provision of Section 803 of the local zoning law. If granted, this permit signifies compliance with that portion of the local zoning law only. This office may also require compliance with other sections of the law. Building and change-in-use activities are also required to comply with the New York State Uniform Building Construction and Fire Prevention Code. Consult with the Zoning Enforcement Officer about application procedures required for this and other laws that may apply to your proposed activity.

Instructions: Fully complete this application. Write "NA" when "non-applicable". Applications, complete with fees, shall be filed with the Zoning Enforcement Officer or Town Clerk. The activity covered by the application may not be commenced before the issuance of a zoning permit.

OFFICE USE ONLY

- permit to build
- permit to use
- permit for the extension or enlargement of a non-conforming use

Application No: _____
Date: ____/____/____

Applicant name: _____ Builder name: _____
Address: _____ Address: _____
Tel. No. _____ Tel. No. _____

Application is hereby made to:

- erect
- repair
- alter
- extend
- use

a structure or land located at _____

at a cost of \$ _____ for:

- residence
- commercial business
- industry
- other use _____
- with accessory building(s)

Description of use:

- Existing use: _____
- Intended use: _____
- Location and nature of outdoor lighting: _____
- Intended home occupation or commercial use: _____

Explain intended use in some detail:

If the existing or proposed use is allowed under an existing special permit or if a change in zone, site plan, variance or interpretation of the zoning law is involved, describe:

Description of property:

- Site location: _____
- Tax map No.: _____
- Zoning district classification: _____
- Attach a sketch showing the following:
 - a. Location of existing and proposed building(s), structure(s) and improvements
 - b. Distances to all property lines from these buildings
 - c. Statement or drawing describing the proposed structure as to its height, floor area, and parking requirements.
- Percentage of lot covered by buildings and structures: _____ %
- Percentage of lot covered by building, structures, parking lots, storage areas, loading and travel areas: _____ %

Signature of Applicant

_____/_____/_____
Date

Note: The Zoning Enforcement Officer will notify you of ZEO action in writing within 20 days of ZEO receipt of this application.