

## CODES DEPARTMENT

Below is a list of everything that needs to be included when submitting an application for a building permit:

- Proof of insurance for all contractors
- Plot plan with setback measurements
- Detailed drawings (must have stamp on houses over 1500 sq. feet or cost over \$20,000 for addition)\*
- Materials list
- Proof of compliance with energy code
- Names and number of general contractor

\*It should be noted I may request Stamped plans any time sufficient drawings are not provided.

It is the owners responsibility to schedule inspections at least 24 hours in advance Monday through Thursday and by pre scheduled appointments on Friday and Saturday.

All third party inspectors must provide credentials upon request. There will be no shopping for inspectors, the one that starts the project must complete it. Barring any unforeseen circumstances.