

**TOWN OF COLUMBIA
REGULAR TOWN BOARD MEETING
January 11, 2024**

The Town of Columbia Town Board held a regular monthly meeting **January 11, 2024**, 7:00 P.M. at the town building

MEMBERS PRESENT: Nathan Seamon — Supervisor
Jim Cotton — Councilperson
Ryan Fagan — Councilperson
Bruce Learned — Councilperson

MEMBERS ABSENT: H. Ed Reed — Councilperson

OTHERS PRESENT: Therese Winchester — Town Clerk
R. Mark Buddle — Superintendent of Highways
6 Community Members

Supervisor Seamon called the meeting to order at 7:00 P.M., which was followed with the Pledge of Allegiance

A **motion** was made by Councilperson Cotton, seconded by Councilperson Learned, to accept the minutes of the December 14th, 2023 Regular Monthly Town Meeting

<u>ADOPTED VOTE:</u>	Ayes	4	Seamon, Cotton, Fagan, Learned
	Nays	0	
	Absent	1	Reed

A **motion** was made by Council Member Cotton, however after discussion, the minutes of December 28th, 2023 End of Year Town Meeting minutes were tabled for further discussion prior to revisiting during the February regular monthly meeting

VOTE: No Vote taken

DEPARTMENT REPORTS:

Highway (R. Mark Buddle):

- Pickup was approved for Auctions International, ending January 12th, 2024
- Seasonal roads have been washed out from the heavy rain
- Using more road material than previous winter as of this date, due to weather conditions
- Town Clerk's Office move has been moved to the town office

Town Clerk (Therese Winchester):

- Vital Statistics registration is a work in process
- Handicap tags are a work in process
- Tentative Town Clerk Office hours will be (subject to change):
 - Mondays from 8:00 A.M. - 11:00 A.M.
 - Thursdays from 3:00 P.M. - 6:00 P.M.

Tax Collector:

No Report

Dog Control (Justin Davis):

No activities to report

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Codes/Zoning:
No Report

Planning Board (Ron Bayzon & Deb Kidder):
Minutes of December 20th, 2023 were distributed. Continuing to work on the comprehensive plan. Two (2) vacancies remain - one (1) regular position and one (1) alternate position. Vacancies were posted in the Pennysaver Turnpike Edition and West Winfield Star in December.

A **motion** was made by Councilperson Fagan, seconded by Councilperson Cotton, to approve, accept, post planning board minutes as presented.

ADOPTED VOTE:

Ayes	4	Seamon, Cotton, Fagan, Learned
Nays	0	
Absent	1	Reed

PRIVILEGE OF THE FLOOR:
Oath of office will be given to the Planning Board by the Town Clerk at the meeting on Wednesday, January 17th, 2024. Planning board documents are in the same filing cabinet.

CORRESPONDENCE:
None

OLD BUSINESS, NEW BUSINESS, DISCUSSION:
COMP Alliance Insurance Policy

- Supervisor Seamon signed the policy

Association of Towns Delegate Form

- Supervisor Seamon completed and signed the form, designating himself as the delegate, and Council Member Reed as the alternate for the February Association of Towns Annual Meeting

BOARD DISCUSSION:

Resolution #2024-04:
A motion was made by Councilperson Learned, seconded by Councilperson Fagan, to adopt the following resolution:

1. to designate the Northwestern most dedicated room/office (closest to Spohn Road) in the Town building as sharable space for the Town Justice, Court Clerk, Town Clerk, Deputy Town Clerk, Tax Collector, Deputy Tax Collector, and Town Supervisor to utilize as forward and public facing moments of conducting their respective Town business, given the room is lockable, secure, and provides a sliding window through which to interact with the public. Utilization of the space shall be mutually agreed upon by the respective personnel, with the Town Supervisor having the jurisdiction and authority to set fixed hours, if necessary.

ADOPTED VOTE:

Ayes	4	Seamon, Cotton, Fagan, Learned
Nays	0	
Absent	1	Reed

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AUDIT, APPROVAL OF BILLS & TRANSFERS:

2023 Fiscal Year books have been tabled until further review

The Board audited the monthly bills. A **motion** was made by Councilperson Cotton, seconded by Councilperson Learned, to accept the following bills:

- General Fund, #172 - #205 for \$4,384.80
- Trust & Agency, #12 for \$0
- Highway, Item #1, #40 for \$0
- Highway, Item 3, #96 - #107 for \$562.79
- Highway, Item 4, #76 - #83 for \$7,969.33

ADOPTED VOTE:

Ayes	4	Seamon, Cotton, Fagan, Learned
Nays	0	
Absent	1	Reed

The next Town Board meeting will occur February 8th, 2024 at 6:30 P.M.

A **motion** was made by Council Member Fagan, seconded by Council Member Learned, to adjourn. The meeting was adjourned at 8:17 P.M.

Respectfully submitted,

Supervisor

Town Clerk

Council Member

Council Member

Council Member

Council Member